

HOW SUSTAINABLE IS YOUR BUSINESS?

# SUSTAINABILITY CHECKLIST



SIMPLE STEPS FOR HUGE IMPACT

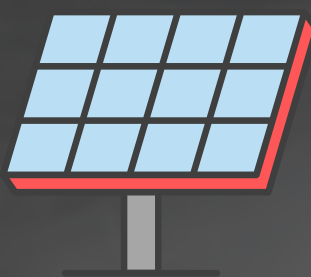
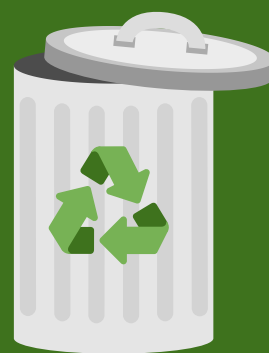


## WATER PRESERVATION CAN IT BE RE-USED?

Check meters and monitor your **water usage**. Starting a 'Water Usage Chart' will allow you to control the impact areas where water is being used (machines, toilets, cleaning, manufacturing operations...). Grey waters can be used for non-drinking purposes.

## REDUCE YOUR WASTE TURN RECYCLING INTO A HABIT

Analyse what your **wastage costs** are. Is there anything that can be **re-used/recycled** from what you primarily considered as waste? Oils, coolants, scrap metal, packaging, paper, amongst others, can be some examples.

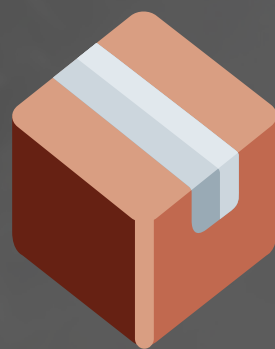
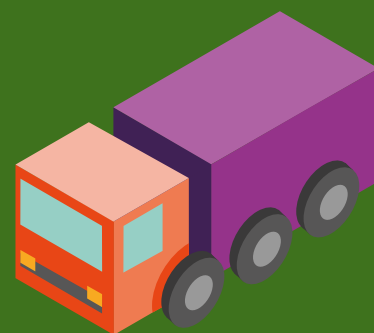


## SAVE AND MAXIMIZE ENERGY USE ENERGY-SAVING APPLIANCES

Using '**Smart Energy Meters**' will allow you to monitor consumption trends and define the high consumption circuits (machines, illumination, HAVC...). **Led illumination** has a better luminous efficiency and a very low consumption and having clear roofs are also a good idea to let natural light come in. **Renewable energy** sources like **wind** or **solar** are quite common nowadays, they're easy to integrate to the current power circuit and can also be used for HAVC purposes (hot water, heating...).

## GREEN TRAVELS & LOGISTICS LESS POLLUTION, MORE ENVIRONMENTAL BENEFITS

Reducing **travelling** means reducing CO2 emissions. P2P meetings can be alternated with **conference calls**. Using the **public transport** when possible to get to the office. Some **shipments** can be done in bulks instead of shipping individual items. Using **local suppliers** helps to reduce transport/emissions.



## PACKAGING MATTERS SOMETIMES LESS IS MORE

Using **recycled materials** as cardboard or plastic is a big help. Using different box sizes for different product sizes, leaving no empty spaces also means less cushioning protection.

## AUTOMATED & EFFICIENT PROCESSES ENHANCE PRODUCTIVITY AND WORKER'S SAFETY

Having **state-of-the-art manufacturing processes** with automated machines will not also help to reduce cycle times but also wastage, increasing productivity while creating a safer environment for your workforce. Everybody wins!



## SOCIAL IMPACT

### HEALTH & SAFETY OF YOUR EMPLOYEES, A MUST

Being informed and in compliance with the latest **legislations and regulations** that might affect the health and safety of your employees has never been more important.

